


**2007 Pennsylvania
Community on Transition Forum**

Achieving Outcomes through a Shared Agenda

**July 18 – 20, 2007
State College, PA**

Call for Proposals to Present

The Pennsylvania Community on Transition State Leadership Team invites all interested persons to submit proposals to present at the *6th Annual Pennsylvania Community on Transition Forum, Achieving Outcomes through a Shared Agenda*, to be held at the

**Penn Stater Conference Center and Hotel
215 Innovation Boulevard, State College, PA 16803, 814-863-5000**

The sponsors of the forum are the Pennsylvania Department of Education, Bureau of Special Education and the PA Training and Technical Assistance Network, in collaboration with other members of the PA Community on Transition:

- *PA Office of Vocational Rehabilitation*
- *State Leadership Team (e.g. IDEA Memorandum of Understanding Partners)*
- *PA Youth Leadership Network.*

PRIMARY PURPOSE

The primary purpose of this forum is to expand the capacity of schools and community partners to promote the successful transition of youth/young adults with disabilities to the post-school outcomes of:

- ✓ ***Employment***
- ✓ ***Post-Secondary Education and Training***
- ✓ ***Healthy Lifestyles, Community Participation and Independent Living.***

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FORUM OVERVIEW

Please review the 2007 PA Community on Transition Forum Overview, prior to completing your proposal to present, which is located at http://sharedwork.org/documents/2007_PA_Community_on_Transition_Forum_Overview1.doc.

PROPOSAL SUBMISSION REQUIREMENTS – Deadline: March 16, 2007

- ✓ **Proposal Submission Form:** Excluding any information will cause your proposal to be ineligible for consideration. Your proposal must be submitted electronically in Microsoft Word format on attached Presentation Proposal Form.
- ✓ **Abstract.** Title (maximum 8 words) and brief summary of the proposed presentation to be included in forum brochure (maximum 30 words).
- ✓ **Proposal Description.** Narrative of 300-500 words outlining the nature of the proposal, program, presentation format, and role of presenter(s).

PRESENTATION FORMAT (75 Minute Sessions)

All sessions are 75 minutes in length. Please provide at least 15 minutes for discussion. To be accepted, all proposals must support post-school outcomes and align with a forum theme.

SELECTION CRITERIA

Proposal selection is based on the following:

- ✓ Degree to which the proposal aligns with the **forum purpose and themes**.
- ✓ Participation by **cross-systems teams** (e.g. interagency), including families/caregivers.
- ✓ Participation of **youth/young adults** and/or adults with disabilities as presenters.
- ✓ **Clarity, organization, and feasibility** of presentation.
- ✓ Are based on **evidence-based practices**.
- ✓ **Presentation appropriate for a diverse audience** (e.g. youth/young adults, families/caregivers).
- ✓ **Potential to replicate** and **build capacity** of outcome-driven practices.
- ✓ Preference given to those sessions that meet the **youth and/or family engaging criteria** listed below.

IDENTIFICATION OF YOUTH AND/OR FAMILY ENGAGING SESSIONS

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In our efforts to promote the inclusion of youth, young adults and families as equal partners in the forum, please review the following criteria to determine whether your session is *Youth Engaging* and/or *Family Engaging*:

Youth Engaging Criteria *(Please select box on application form if your session meets **all of these criteria**)*

All presentations must have “interactive youth engagement,” including:

- ✓ A lecture style presentation should last duration of no longer than a half hour, without any breaks or activities or change of presentation style.
- ✓ All attendees should receive an outline of issues that will be addressed and the main points that the presenter would like the audience to gain from their session.
- ✓ In a presentation that is “youth friendly” it is important to engage youth through audience participation and to have activities that keep youth’s attention.
- ✓ It is important to adapt the presentations to accommodate all types of learning styles.

Family Engaging Criteria *(Please select on application form if your session meets the **one or more of these criteria**)*

- ✓ Families learn information about young people’s development that will help families support their youth to develop the skills that they will need as adults, or help the families develop appropriate expectations for their sons or daughter.
- ✓ Families will learn about new strategies that could be utilized in their community and the systems that impact their families.
- ✓ Families will receive information to better understand processes, procedures, requirements and professional jargon.
- ✓ Information presented is practical and will assist families to support their youth in achieving his/her desired post school outcomes.
- ✓ The presentation addresses the role of families and youth in achieving positive post school outcomes.
- ✓ The session provides families with information, skills or strategies that promote their ability to advocate for their youth.

NOTIFICATION

- ✓ You will receive written notification regarding your proposal status by **April 20, 2007**.
- ✓ If selected, you will receive instructions regarding the submission of your materials.

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- ✓ If selected, you will be asked to submit handouts electronically by **June 15, 2007** so that materials can be copied for distribution and provided on disk to attendees.
- ✓ If your materials are not submitted within this timeframe, you will be responsible for providing 75 copies, along with two copies on CD or disk.

PROPOSAL SUBMISSION REQUIREMENTS – DEADLINE: March 16, 2007

Please forward proposal electronically in Microsoft Word format on the attached Presentation Proposal Form to: paconf@pattan.net.

FORUM REGISTRATION

Forum registration will be available on-line after May 7, 2007 at <http://www.pattan.net>. Click on *2007 Community on Transition Forum* in the *What's New Section* on the home page.

Forum Registration Fee:

- ✓ There is a \$75.00 registration fee for this year's forum.
- ✓ Families, caregivers, youth, and young adults can apply for a forum scholarship that covers the registration fee, hotel (one room up to a maximum of 3 nights), two evening meals and mileage reimbursement at .485 cents per mile, up to \$150.00 for the roundtrip.
- ✓ Educators are eligible for a registration fee waiver.
- ✓ This fee is also waved for presenters who are only attending the forum for the day of their presentation.
- ✓ All presenters attending the forum from July 18-20 are requested to pay the full forum registration fee.

FOR ADDITIONAL INFORMATION

Contact: Joan Kester

Phone: 717-787-6695
FAX: 717-705-9345

TTY: 866-830-7327
Email: joakester@state.pa.us

OR

Contact: Michael Stoehr

Phone: 412-826-6864
FAX: 412-826-1964

TTY: 412-826-2338
Email: mstoehr@pattan.net

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[Click here for instructions to complete form](#)

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Presentation Proposal Form

Proposal Title (Title should be brief, descriptive, and enticing - maximum eight words).	
Abstract (Title and brief summary of the proposed presentation to be included in forum brochure - maximum 30 words).	
Proposal Description (Narrative outlining nature of proposal, program, presentation format, and role of presenter(s) - 300-500 words).	
FORUM FRAMEWORK (Please select the ONE theme most applicable to presentation)	
<input type="checkbox"/> Practice Group Themes (Please select one) <input type="checkbox"/> Employment <i>Please Identify Specific Topic:</i> <input type="checkbox"/> Post Secondary Education & Training <i>Please Identify Specific Topic:</i> <input type="checkbox"/> Healthy Lifestyles, Community Participation & Independent Living <i>Please Identify Specific Topic:</i> <input type="checkbox"/> Career Assessment <i>Please Identify Specific Topic:</i> <input type="checkbox"/> Academic Achievement <i>Please Identify Specific Topic:</i>	

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<input type="checkbox"/> Aligning Accommodations & Supports <i>Please Identify Specific Topic:</i>	
<input type="checkbox"/> Youth Development & Youth Leadershipships <i>Please Identify Specific Topic:</i>	
<input type="checkbox"/> Expanding Capacity of Teams through Leadership Development Strategies <i>Please Identify Specific Topic:</i>	
<input type="checkbox"/> Knowledge Building Sessions: <i>Please Identify Topic:</i>	
Youth and/or Family Engaging	<input type="checkbox"/> Youth Engaging <i>(Please select if you meet all criteria listed above)</i> <input type="checkbox"/> Family Engaging <i>(Please select if you meet at least one criteria listed above)</i>
Presentation Format	<input type="checkbox"/> <i>Individual Presentation</i> <input type="checkbox"/> <i>Co-Presentation</i> <input type="checkbox"/> <i>Panel</i> Also, Please Identify Presenters by Role: <input type="checkbox"/> <i>Educators</i> <input type="checkbox"/> <i>Agency Staff</i> <input type="checkbox"/> <i>Youth/Young Adults with Disabilities</i> <input type="checkbox"/> <i>Families/Caregivers</i> <input type="checkbox"/> <i>Other: Please describe:</i>
Technology Availability/Needs	
<p>All rooms will be arranged theater style. Each room will be equipped with:</p> <ul style="list-style-type: none"> • 1 white board • 1 podium with a fixed microphone • 1 flipchart with markers • 1 overhead projector • 1 screen • 1 LCD projector • 1 laptop (with DVD player, CD, and floppy disk) • If you have a special request for room set-up, internet access, or other needs, please describe: 	

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Lead Presenter's Information					
Name					
Position/Title					
Affiliation					
Permanent Address					
City		State		ZIP	
Office Phone				Home Phone	
Fax			E-mail		
Co-Presenter's Information					
Name					
Position/Title					
Affiliation					
Permanent Address					
City		State		ZIP	
Office Phone				Home Phone	
Fax			E-mail		
Co-Presenter's Information					
Name					
Position/Title					
Affiliation					
Permanent Address					
City		State		ZIP	
Office Phone				Home Phone	
Fax			E-mail		
Co-Presenter's Information					
Name					
Position/Title					
Affiliation					
Permanent Address					
City		State		ZIP	
Office Phone				Home Phone	
Fax			E-mail		
Additional Co-Presenters:					
Presenter(s) Accommodations: <i>Please describe any accommodations needed by presenter(s), as defined by the Americans with Disabilities Act: (e.g. Sign language interpreter, ramp to elevated stage, etc.):</i>					